

HARTFORD COUNTY FIRE EMERGENCY PLAN JOB DESCRIPTION

TITLE: SOCIAL PHOTOGRAPHER

DATE: FEBRUARY 2010

POSITION DEFINITION:

Works under the general supervision of the Chief or his designee.

Operates still and video cameras at meetings and social events.

JOB FUNCTIONS:

Photographs meetings and social events for documentation and history.

Records and files photographs for future reference.

Supplies a set of prints to Department of event photographed

Maintains an updated index of photographs on file.

Serves on committees where photographic skills and expertise is required.

Maintains readiness of a 35 mm camera

KNOWLEDGE

Extensive knowledge of cameras and camera operation, video and 35 mm.

Knowledge of rules, regulations, and procedures of the Hartford County Fire Emergency Plan

Ability to follow written and oral instructions